JEFFERSON ELECTRIC UTLITIES COMMISSION
CITY HALL COUNCIL CHAMBERS
THURSDAY, OCTOBER 12, 2026, 5:00 PM

The Thursday, October 12, 2026, meeting of the City of Jefferson Common Council was called to order at 5:00 p.m. by Commissioner Oppermann. Members' present were: Comm. Miller, Comm. Stallman, Comm. Adam, and Comm. Ganser. Superintendent Nick Baumann. Absent: Comm. Neils, Comm. Oppermann, and Comm. Bristol. Also, present were: City Administrator Freitag, City Attorney Rogers, City Finance Director Stewart, and City Clerk/ Deputy Treasurer Copsey.

PUBLIC PARTICIPATION:
None.

APPROVAL: OCTOBER 2026 VOUCHERS
Comm. Adams seconded by Comm. Ganser, moved to approve the vouchers for August in the amount of $945,786.81. On call of the roll, motion carried unanimously.

APPROVAL: OCTOBER 2, 2026, PAYROLL
Comm. Adams, seconded by Comm. Miller moved to approve the October 2, 2026, payroll in the amount of $29,578.99. On call of the roll, motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION: JOB DESCRIPTION AND PROCEDURE/TIMELING FOR HIRING A UTILITY MANGER, ORGANIZATIONAL CHART
There was discussion on the organizational chart. The committee gave some feedback and would like to review it again at the next meeting.

Next Commission meeting the committee would like Kevin Brunner from PAA to come and discuss the hiring process to the commission.

DISCUSSION AND POSSIBLE ACTION: FINANCIALS AND AR COLLECTION PROCESS
Finance Director Stewart went over the lack of collections on outstanding AR invoices. Comm. Ganser, seconded by Comm. Adams moved to go forward with collections on the outstanding invoices. On call of the roll, motion carried unanimously.

DISCUSSION AND POSSIBLE ACTION: OPERATIONAL RECOMMENDATIONS FOR ELECTRIC UTILITY
The commission would like to see more of a plan at the next meeting.

DISCUSSION: UTILITY 2027 BUDGET TIMELINE
City Administrator Freitag and Finance Director Stewart will work on the budget next week. There is a draft budget in the packet.

DISCUSSION AND POSSIBLE ACTION: MOVING CYCLE BILLING TO ONE CYCLE
City Clerk Copsey stated that she talked with WPPI, and they can move the five billing cycles to one billing cycle by the end of this year. Comm. Adams, seconded by Comm. Ganser moved to approve moving the five billing cycles to one billing cycle. On call of the roll, motion carried unanimously.

LINE SUPERINTENDENT UPDATE: ELECTRIC UTILITY PROJECTS AND ARC FLASH INCIDENT

Line Superintendent gave an update on utility projects they have been working on. Baumann also gave an explanation to the Arc Flash incident.

UPDATE: NORTHSTAR UPGRADE

City Clerk Copsey stated that the Utilities had been upgrade to Northstar 7 last week and utility staff and city staff had two days of training for the software.

NEXT MEETING DATE

Next meeting date will be October 27, 2026, at 5:00 pm.

MINUTES: SEPTEMBER 17, 2026

Comm. Adams, seconded by Comm. Stallman moved to approve the Commission Minutes from September 17, 2026. On the call of the roll, motion 2-2 with Comm. Ganser and Comm. Miller abstaining.

Comm. Ganser, seconded by Comm. Miller moved to adjourn the Jefferson Electric Utility Commission at 5: p.m., carried unanimously on a voice vote.