

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD JULY 11, 2022

On call of the roll, commissioners present were: Adams, Bristol, Ganser, Oppermann, Pieters, Neils Schroeder. Also present were: Utility Manager Adler, City Attorney Rogers, and Office Manager Hinze. The meeting began at 5:30 p.m.

Members Excused:

Public Participation

None

Thank You to Past Commissioner Bill Brandel

Adler and Commission members thanked Comm. Brandel for his mentorship and guidance noting that his absence from this Commission will be deeply missed.

Welcome New Utility Commission Jim Schroeder

The Commission welcomed Comm. Schroeder. Comm. Schroeder detailed his background and thanked the Commission for the opportunity to serve.

Minutes

It was moved by Comm. Neils and seconded by Comm. Pieters to approve the open and closed session minutes June 13, 2022, meeting. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye; Schroeder-Abstained)

Expenditures

It was moved by Comm. Ganser and seconded by Comm. Pieters to approve the payment of June 2022 bills. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye; Schroeder-Aye)

Annual Audit Report Update

Hinze gave an update for the Commission as to where things are currently at. She explained that the Utility received a certified letter from the Public Service Commission (PSC) denying Baker Tilly's most recent request for an extension to file the PSC report. Hinze stated that Baker Tilly has requested two (2) previous extensions. Adler and Hinze shared their frustrations with the length of time this audit has taken. Comm. Bristol shared his concern that if the Utility does not meet the August 1st deadline the Utility may be fined up to \$5,000 per day. Attorney Rogers suggested he draft a certified letter to Baker Tilly to put them on notice that this Commission expects the PSC report is filed on or before August 1st and that if it is not the Commission may require Baker Tilly to reimburse the Utility any fees or penalties incurred as a result of failing to file the report by August 1st. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye; Schroeder-Aye)

Discussion and Possible Action-Community Contribution-Gemueticlichkeit Days

The Commission reviewed the request from the Gemuetlichkeit Days Committee for \$1,000. Hinze provided the Commission a history report of contribution amounts approved in prior years and a copy of the guidelines for Community Contributions. The Commission noted that the 2022 budget for Community Contributions was cut and that the Commission will need to monitor this budget closely. It was moved by Comm. Pieters and seconded by Comm. Schroeder to approve a contribution of \$1,000. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye; Schroeder-Aye)

Discussion and Possible Action-City Developer Specifications

Adler explained that the City developed this document so developers are informed of what the City's requirements for future new developments in the city. Part of this document goes into detail related to street

lighting and electric extensions related to the Utility. It was moved by Comm. Bristol to approve the specifications as presented. Seconded by Neils. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye; Schroeder-Aye)

It was moved by Comm. Pieters and seconded by Comm. Ganser to adjourn. Motion carried on a voice vote. The meeting adjourned at 6:07 p.m.