

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD JUNE 13, 2022

On call of the roll, commissioners present were: Adams, Bristol, Ganser, Oppermann, Pieters and Neils. Also present were: Utility Manager Adler, City Attorney Rogers, Office Manager Hinze, and City Administrator Freitag. The meeting began at 5:35 p.m.

Members Excused: Brandel

PUBLIC PARTICIPATION

Adler informed the Commission that Line Worker James Bleecker has given his resignation with his last day being June 24, 2022. City Attorney Rogers indicated that the Commission could give an informal approval to start advertising for this opening and then formalize the approval at the next regular meeting. It was the consensus of the Commission to allow Adler to advertise for the open position.

MINUTES

It was moved by Comm. Pieters and seconded by Comm. Ganser to approve the minutes of the May 9, 2022, meeting. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Abstained; Ganser - Abstained)

EXPENDITURES

It was moved by Comm. Pieters and seconded by Comm. Neils to approve the payment of April 2022 bills. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye)

UTILITY COMMISSION – RE-APPOINT COMMISSION OFFICERS

Comm. Adams stated that this agenda item was tabled over from the last meeting. City Attorney Rogers indicated that elections of President and Secretary should at each May meeting.

Comm. Oppermann nominated Comm. Adams for President. Seconded by Pieters. Motion carried on voice vote.

Comm. Admans nominated Comm. Ganser for Secretary. Seconded by Comm. Pieters. Motion carried on voice vote.

DISCUSSION AND POSSIBLE ACTION: APPROVE A.C. ENGINEERING FOR IT SETUP OF SCADA SYSTEM NOT TO EXCEED \$8,500

Adler advised the Commission the Sheriff's Department tower was upgraded the previous week. He explained the SCADA system will allow him to see the fault system through his phone and computers. This will allow him to see where outages are before customers starting calling. This will be a view only option at this time in order to protect the system from cyberattacks. Motion by Comm. Bristol to approve A.C. Engineering for the step up of the SCADA system not to exceed \$5,500. Seconded by Comm. Neils. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye)

MEUW ANNUAL CONFERENCE UPDATE

Adler advised the Commission that the conference was very well attended. He indicated that he was able to meet with two legislators and staff. Adler this is a great conference to attend to convey to the legislature this issues that public power face. Bristol inquired if the utility has a tariff in place for wholesale distribution for entities. Adler indicated that this was not included in the current tariff however he will inquire with WPPI to gather further information regarding this.

ELECTRIC PROJECT UPDATES

Adler advised the Commission that all the Riverside Alley poles are removed. MJ Construction completed the job over a couple of days. The only remaining item in the Alley is landscaping. He also indicated that the streetlights along the alley and the railroad are in and operational. Adler indicated that he has been working on 2 fiber projects with TDS and Frontier Communication. The city is looking at a fiber connection project with TDS and is working on getting fiber to the residents of Jefferson. In the initial design, TDS is looking at 90% underground with a few pole attachments. Frontier Communications has needs to move data from Chicago to Sun Prairie and they are looking to connect through the abandoned substation property on the east side of the city. For this portion of the project, City Attorney Rogers indicated that a contract will be worked out and approved for this project to start this fall.

CLOSED SESSION

Motion by Comm. Pieters and seconded by Comm. Neils to convene in Closed Session. Before voting on the motion, Comm. Adams announced to all present that the Commission may convene in closed session one or more times during this meeting, pursuant to 19.85(1)(c), Wis. Stats., for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely, to review employment and compensation of the Utility Manager. The meeting is closed pursuant to section 19.85(1)(c) of the On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye). The Commission convened at 5:58pm.

OPEN SESSION

Motion by Comm Oppermann and seconded by Comm. Ganser to re-convene in open session. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye). The Commission re-convened at 6:50 pm

Motion by Comm. Bristol to engage Carlson Dettmann Consulting to give a presentation at the next meeting to learn more about the process and request for bids. Seconded by Pieters. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman – Aye, Bristol – Aye; Ganser – Aye).

It was moved by Comm. Neils and seconded by Comm. Bristol to adjourn. Motion carried on a voice vote. The meeting adjourned at 6:55p.m.