

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD MAY 9, 2022

On call of the roll, commissioners present were: Adams, Oppermann, Pieters and Neils. Also present were: Utility Manager Adler, Office Manager Hinze, Matt Davis from Current Electric and Eric Anthon from Forster Electric Engineering. The meeting began at 5:30 p.m.

Members Excused: Brandel, Bristol, Ganser,

PUBLIC PARTICIPATION

None

MINUTES

It was moved by Comm. Neils and seconded by Comm. Pieters to approve the minutes of the April 11, 2022, meeting. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman - Aye)

EXPENDITURES

It was moved by Comm. Pieters and seconded by Comm. Neils to approve the payment of April 2022 bills. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman - Aye)

UTILITY COMMISSION – RE-APPOINT COMMISSION OFFICERS

Comm. Oppermann objected to the way this agenda item was noticed. Adler indicated that he instructed Hinze to research how previous agendas were noticed. The wording on this agenda was taken verbatim from a previous agenda. Comm. Oppermann indicated that in his opinion the way this was previously noticed was also wrong. He indicated that he felt that elections should be held for officers of this body in an unbiased manner and that he felt there was an intent keep status quo. He further stated that there was no communication with City Hall. Adler apologized stating that he simply was following how previous meetings were noticed. Pieters indicated that if there was an issue with the agenda, communication should have taken place prior to this meeting. It was moved by Comm. Pieters to table this agenda item for the next Commission meeting and seconded by Comm. Neils. Motion carried on a voice vote.

2021 AUDIT UPDATE

Hinze informed the Commission that of the requested information has been submitted to the Auditors and the audit team is working on finalizing the audit and once completed the auditors will present their findings to the Commission. Hinze indicated that the utility's audit team is working with the city's audit team to ensure that the city has all the information needed to meet the May 16, 2022 deadline.

RIVERSIDE ALLEY PROJECT UPDATE

Adler advised the Commission that the project is moving along as expected. He updated the Commission regarding a well house transformer motor that failed. Adler indicated that Current Electric quickly ordered a replacement and had it operational the next day. Adler indicated that this same problem may happen at the pump house. Adler indicated that his team is on schedule to be finished with their work two (2) weeks ahead of when the city is scheduling paving work.

DISCUSSION \$ POSSIBLE ACTION APPROVE OVERHEAD WORK RIVERSIDE ALLEY J&R UNDERGROUND/MJ CONSTRUCTION FOR \$18,460

Adler advised the Commission that there are three (3) projects that he would like to utilize the unit pricing contract for. The first being the Alley Project. He indicated that with the amount of projects his team is working on he would like J&R Underground to assist with wire and pole removal in the alley. The second project is the Racine St project which will be for overhead work. The third project is for removal of a damaged pole on E Washington. Adler indicated that a claim has been submitted to the insurance company of the driver. Pieters asked if the cost would be covered through the Alley project budget. Adler indicated that it is, however, not all of the \$18,460 would be for the Alley project. Anthon indicated that each contractor did a walk-through

of these projects. It was moved by Comm. Neils to approve J&R Underground and MJ Construction to complete the overhead work for a cost of \$18,460 and seconded by Comm. Pieters. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman - Aye)

FALL POWER BREAKFAST DISCUSSION-WPPI AND ATC

Adler indicated that he learned that the City of Reedsburg utility hosts a power breakfast for their large power users. He indicated that they bring in speakers from WPPI and ATC to give a presentation to the group. Adler indicated that he thought this was an excellent idea and asked for the Commission’s input. His thought was to host a breakfast in October during Public Power Week. He also thought about inviting Lake Mills large power users, and City Alderpersons/Council members. The Commission encouraged Adler to move forward with planning to host a Power Breakfast.

DISCUSSION \$ POSSIBLE ACTION COMMUNITY CONTRIBUTION-JEFFERSON PUBLIC LIBRARY

The Commission reviewed the request from the Jefferson Public Library for \$500 for assistance in funding the Summer Library Program. It was moved by Comm. Oppermann and seconded by Neils to approve the request. On call of the roll, motion carried. (Neils – Aye, Adams – Aye, Pieters – Aye, Opperman - Aye)

It was moved by Comm. Neils and seconded by Comm. Pieters to adjourn. Motion carried on a voice vote. The meeting adjourned at 5:53 p.m.