

REGULAR MEETING OF THE JEFFERSON UTILITIES COMMISSION, HELD OCTOBER 12, 2020

On call of the roll, commissioners present were: Adams, Brandel, Pieters, Ganser, Bristol and Oppermann. Absent was: Comm. Neils. Also present were: Utility Manager Adler, Office Manager Statz and City Attorney Rogers. The meeting began at 5:31p.m.

PUBLIC PARTICIPATION

None

MINUTES

It was moved by Comm. Brandel and seconded by Comm. Pieters to approve the minutes from the September 14, 2020 meeting. Motion carried on a voice vote.

EXPENDITURES

It was moved by Comm. Brandel and seconded by Comm. Ganser to approve the payment of September's bills totaling \$1,336,091.60. On call of the roll, motion carried. (Pieters – Aye, Brandel – Aye, Ganser – Aye, Bristol – Aye, Oppermann – Aye, Adams - Aye)

DISCUSSION AND POSSIBLE ACTION – MZ CONSTRUCTION FROM LIVINGSTON, WI FOR MODIFICATIONS TO WELL 3 AND WELL 4, PER PUBLIC BIDDING FOR \$138,000

Utility Manager Adler explained modifications need to be made at wells three and four to comply with WI DNR requirements. The bid from MZ Construction should take care of all of the recommendations from our WI DNR audit.

Comm. Brandel asked if we were okay financially to move forward with this large of an expense.

Utility Manager Adler explained he was planning for \$100,000 and the bid came in higher, but felt the utility was okay to absorb the additional expense.

Comm. Pieters questioned how many bids were received and how close the costs came in.

Utility Manager Adler explained there were two bids received and they were within \$10,000 of each other.

It was moved by Comm. Pieters and seconded by Comm. Brandel to approve MZ Construction for modifications to Well 3 and Well 4 for \$138,000. On call of the roll, motion carried. (Pieters – Aye, Brandel – Aye, Ganser – Aye, Bristol – Aye, Oppermann – Aye, Adams - Aye)

DISCUSSION AND POSSIBLE ACTION – INSTALLATION OF NEW SCADA RTAC SYSTEM AT CRAWFISH SUBSTATION – FORSTER ELECTRICAL ENGINEERING NOT TO EXCEED \$25,000

Utility Manager Adler explained the electric utility does not currently have equipment that talks with the office from the Crawfish Substation. He would like to install a new SCADA RTAC System that will provide read only information on faults and feeder outages.

Comm. Bristol asked if \$25,000 covered the system and installation.

Utility Manager Adler responded that it did cover both of those costs.

Comm. Ganser asked what staff would be notified of the outages.

Utility Manager Adler explained the electric line crew and desktops at the office would receive notifications of outages.

It was moved by Comm. Bristol and seconded by Comm. Oppermann to approve Forster Electrical Engineering for an amount not to exceed \$25,000 for installation of a new SCADA RTAC System at the Crawfish Substation. On call of the roll, motion carried. (Pieters – Aye, Brandel – Aye, Ganser – Aye, Bristol – Aye, Oppermann – Aye, Adams - Aye)

DISCUSSION AND POSSIBLE ACTION – GREAT LAKES ROOFING REPLACE TO BOOSTER PUMP HOUSE ROOF NOT TO EXCEED \$12,500

Utility Manager Adler explained the Booster Pump at the Racine Street Bridge has some paint peeling away from the brick wall. It appears that moisture is getting behind the paint. There is a rubber roof at the well and it appears that there is water also leaking inside the well. The trap door is also pulling away. The cost to repair the issue is \$5,000 and the cost for a new roof is \$12,500. The cost for a new roof includes removal of the existing two layers, resealing and recapping.

Comm. Adams questioned if the walls will be sealed as well.

Utility Manager Adler stated our crews can seal the walls themselves with product from Menards.

Comm. Ganser asked if that work is done annually.

Utility Manager Adler explained it was sealed annually by our staff.

Comm. Oppermann questioned if any tuck pointing was needed.

Utility Manager Adler stated he was not sure, but could look into it.

It was moved by Comm. Oppermann and seconded by Comm. Pieters to approve Great Lakes Roofing to Replace the Roof at the Booster Pump House, not to exceed \$12,500. On call of the roll, motion carried. (Pieters – Aye, Brandel – Aye, Ganser – Aye, Bristol – Aye, Oppermann – Aye, Adams - Aye)

DISCUSSION AND POSSIBLE ACTION – GREAT LAKES POWER VAC, LLC FOR AN HOURLY RATE OF \$220

Utility Manager Adler explained the DNR and EPA will soon require that we know the service material of both JU's and the customer's side of the water service. He would like to hire a hydro vac company to verify JU's side so we do not have to disturb the customer's lawn. This will save us time and will also provide us with an accurate listing our service types. He would like to have Great Lakes Power Vac, LLC perform work for us at a rate of \$220 per hour for about a week. He thought it would cost about \$10,000 to \$15,000.

City Attorney Rogers asked how many services we were replacing this year.

Utility Manager Adler stated about 30-40. He stated we were chipping away at the lead on copper connections and now were running in to services that are lead on lead. In this situation, we also need to change our side at the same time, per the DNR.

City Attorney Rogers questioned if we could force the private side to be replaced.

Utility Manager Adler stated not yet, but it may be coming from the federal government.

Comm. Adams asked for a rough estimate on the total cost for Great Lakes Power Vac LLC.

Utility Manager Adler stated about \$10,000 to \$15,000.

Comm. Ganser asked Utility Manager Adler how many services he would like to see confirmed in doing this.

Utility Manager Adler stated he would like to see about eight to ten a day. He stated Great Lakes Power Vac LLC was a little cheaper than the other company he reached out to.

Comm. Oppermann questioned if this work was budgeted and felt there should be a cap on the amount of money to be spent.

Utility Manager Adler stated this work was not budgeted and suggested a cap of \$12,500 to be safe.

Comm. Bristol asked if we could get another proposal that was not on an hourly basis.

Comm. Oppermann calculated that a week's worth of work was \$11,000.

Comm. Pieters questioned how the information will be received back to us.

Utility Manager Adler stated our crews will verify the service type once it is exposed. This will be provided back to the office to update our property records.

It was moved by Comm. Oppermann and seconded by Comm. Pieters to approve Great Lakes Power Vac, LLC at an hourly rate of \$220, not to exceed \$11,000. On call of the roll, motion carried. (Pieters – Aye, Brandel – Aye, Ganser – Aye, Bristol – Aye, Oppermann – Aye, Adams - Aye)

It was moved by Comm. Pieters and seconded by Comm. Ganser to adjourn. Motion carried on a voice vote. The meeting adjourned at 5:55 p.m.

PRESIDENT

SECRETARY